

WOODSTREAM HOMEOWNERS ASSOCIATION (WHOA)
BOARD OF DIRECTORS MEETING MINUTES
TUESDAY, SEPTEMBER 24, 2013

The following WHOA Board members were present:

- Michael Hoover, President
- Vanessa Hohenwarter, Secretary
- Elizabeth Ogden, Treasurer
- Steve Kewer, ACC Co-chair
- Carol Robinson, ACC Co-chair
- Stu Funk, Director
- Holly Fryburger, Director

A quorum of five or more members of the WHOA Board of Directors is required to conduct official business. Being present, the President called the meeting to order at 7:07pm.

AGENDA

(1) Approval of the July 2013 Board Meeting Minutes

President Hoover made a motion to approve the August 2013 Board Meeting Minutes. The motion was approved unanimously.

(2) Treasurer's Report

Treasurer Ogden reviewed the income and expenses for the month of August. Ogden noted that we are, for the most part, on track with our annual budget. Ogden elaborated that we may exceed our tree work budget this year; however, there is always a chance that we may, conversely, have a cushion in our snow removal budget that will balance the numbers out.

The Board reviewed the proposed 2014 budget in preparation for the October annual meeting.

Hoover noted that he signed a couple of liens for homeowners who owe HOA dues.

(3) ACC Report

ACC Co-chair Kewer provided the Board with a list of requests that have been made to the ACC in recent months.

Kewer indicated that he will compile a list of homeowners that need to be followed up in reference to the previously conducted Spring Home Inspections. Kewer and ACC Co-chair Robinson agreed to get together to conduct a re-inspection of specific properties.

The Board agreed that the Community Clean Up would be scheduled for Veterans Day weekend.

(4) Tree Work and More Tree Work

Strictly Stumps is scheduled to conduct tree work on September 25, 2013 behind the townhouses and behind the tot lot.

(5) Newsletter

Secretary Hohenwarter confirmed that the September 2013 issue of The Trail would be written, edited and published by the end of September. The Board agreed to help distribute the newsletter on September 29th and 30th.

(6) Annual Meeting

The WHOA Annual Meeting is scheduled for October 29, 2013 in the cafeteria at Newington Forest Elementary School. The Board acknowledged that MJF Associates has to send out a letter with the October billing to announce the meeting. Additionally, a proxy form needs to be included in the mailing.

(7) Other Matters

The Board discussed additional issues to include a small fire in the woods adjacent to our community, notifying residents of the upcoming dues increase, the possibility of paying dues via various electronic means as well as landscaping options for the entrance of the community.

(8) Set Next Board Meeting Date

The next meeting is scheduled for Tuesday, December 3, 2013, at 7pm at Hoover's residence on Running Creek.

(9) Adjournment

Having received no indication of further business to be conducted and with no objection from the Board, the meeting was adjourned at 8:29pm.